THE JOINT STAFF
Washington, DC

Reply ZIP Code:
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MEMORANDUM FOR PROSPECTIVE JOINT TARGETING SCHOOL STUDENTS

Subject: Policy on Quota Prioritization and the Registration Process for Joint Targeting School Attendance

The Joint Targeting School (JTS) manages the process and selection of student quotas based on the priorities established by this memorandum. As a joint functional school, JTS prioritizes the development of joint targeteers to build targeting capacity across the combatant commands.

Process to obtain JTS quota:

1. JTS collects all quota (seat) requests through the Joint Event Management System (JEMIS) at: https://secure.jten.mil/jemis_new/welcome.jsp.
2. Quotas are prioritized and determined based on the information provided in the request.
3. A wait list is developed for courses where demand exceeds the quotas available.
4. An email is sent to each individual at least 4 weeks prior to the start date of the course, either confirming the quota or notifying the student that they are on the waitlist.
5. Individuals are then required to notify JTS of their intent to attend prior to the suspense date indicated in the confirmation email. If the individual declines their quota, or they fail to notify JTS of their intent to attend, the quota will be reassigned from the wait list.

Quota Priorities:

1. Deploying/Deployed targeteers, PCS en-route status, and FVEY students on Invitational Travel Orders
2. Targeteers assigned to CCMDs, sub-unified commands, or other functional components (excluding Cyber Mission Forces, but including Air Operations Centers)
3. Joint Staff targeteers, Global Response Forces/JTF force providers, Cyber Mission Forces/Teams, federated partner organizations providing direct reach back to combatant commands (CCMDs), and deploying operational law Judge Advocate Generals
4. Service targeteers
5. Reserve/National Guard targeteers, other than JRISE personnel
6. Interagency targeteers not embedded in CCMDs
7. Non-targeteers

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