



THE JOINT STAFF
Washington, DC

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MEMORANDUM FOR PROSPECTIVE JOINT TARGETING SCHOOL STUDENTS

Subject: Policy on quota prioritization and the registration process for Joint Targeting School attendance

The Joint Targeting School (JTS) manages the process and selection of student quotas based on the priorities established by this memorandum. As a joint functional school, JTS prioritizes the development of joint targeteers to build targeting capacity across the combatant commands.

Process to obtain JTS quota:

1. JTS collects all quota (seat) requests through the Joint Event management System (JEMIS) at: https://secure.jten.mil/jemis_new/welcome.jsp
2. Quotas are prioritized and determined based on the information provided in the request.
3. A waitlist is developed for courses where demand exceeds the quotas available.
4. An email is sent to each individual not later than 30 days prior to the start date of the course, either confirming the quota or notifying the student that they are on the waitlist.
5. Individuals are then required to notify JTS of their intent to attend prior to the suspense date indicated in the confirmation email. If the individual declines their quota, or they fail to notify JTS of their intent to attend, the quota will be reassigned from the waitlist.

Quota Priorities:

1. Deploying/deployed targeteers, PCS en-route status, and FYEY student on invitational travel orders
2. Targeteers assigned to combatant commands (CCMDs), sub-unified command, or other functional components (excluding Cyber Mission Forces, but including Air Operations Centers)
3. Joint Staff targeteers, Global Response Forces/Joint Task Force providers, federated partner organizations providing direct reach back to CCMDs (i.e. Joint Reserve Intelligence Support Element (JRISE)), and deploying operational law Judge Advocate Generals
4. Service targeteers (including Cyber Mission Forces)
5. Reserve/National Guard targeteers, other than JRISE personnel
6. Interagency targeteers not embedded in CCMDs
7. Non-targeteers

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