

CHAIRMAN OF THE JOINT CHIEFS OF STAFF NOTICE

DOM/SJS
DISTRIBUTION: A, B, C

CJCS Notice 5701
11 May 2021

INTERIM GUIDANCE TO CJCS/JS DIRECTIVES POLICIES ON DEVELOPMENT AND USAGE OF JOINT GUIDES

Reference(s):

- a. CJCSI 5701.01 Series, "Policy for the Development of CJCS, Joint Staff, and J-Directorate Directives"
- b. JSM 5701.01 Series, "Formats and Procedures for the Development of CJCS, Joint Staff, and J-Directorate Directives"
- c. CJCSM 5120.01 Series, "Joint Doctrine Development Process"

1. Purpose. This CJCS Notice provides interim guidance to references a and b.

2. Superseded/Cancellation. None.

3. Applicability. This interim guidance applies to the Services, combatant commands, Defense agencies, and the Joint Staff. It is distributed to other agencies for information.

4. Background

a. A Joint Guide is a former joint doctrine product that is updated outside of the Doctrine Development Process outlined in CJCSM 5120.01B (reference c). They are guidance documents that no longer reach the threshold of Joint Doctrine, but continue to provide information beneficial to the Joint Staff and external stakeholders.

b. Joint Guides can be initiated or created by any J-Directorate or CJCS Senior Advisor and pertain to a specific topic or subject matter relevant to the Joint Force. They do not contain Joint Staff policy or procedure, however, they will follow the same staffing guidelines as a CJCS/JS Directive (reference b).

c. Joint Guides are not the same as Joint Doctrine Notes (JDN). JDNs contain pre-doctrinal information that, once tested, can filter into Joint Publications.

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d. References a and b provide Joint Staff policy and procedure in support of promulgating CJCS and JS Directives in accordance with the CJCS Title 10 responsibilities.

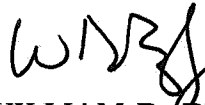
5. Action or Procedure. Updated policy enables the Joint Staff to process Joint Guides in compliance with references a and b.

6. Summary of Changes. This interim guidance supplements Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 5701.01 Series and Joint Staff Manual (JSM) 5701.01 Series by providing the process for supporting senior level directed adaptive joint force development practices.

7. Releasabilty. UNRESTRICTED. This interim guidance is approved for public release; distribution is unlimited on NIPRNET. DoD Components (to include the Combatant Commands), other Federal agencies, and the public, may obtain copies of this directive through the Internet from the CJCS Directives Electronic Library at <<http://www.jcs.mil/library>>. JS activities may also obtain access via the SIPR Directives Electronic Library Websites.

8. Effective Date. This NOTICE is effective upon receipt and information shall be incorporated into subsequent revisions of the CJCSI and JSM 5701.01 Series documents and thus cancel this notice upon revision.

For the Chairman of the Joint Chiefs of Staff:



WILLIAM D. BYRNE, JR., RADM, USN
Vice Director, Joint Staff

Enclosure:

A – Interim Changes to CJCSI/JSM 5701.01 Series Policy Documents

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ENCLOSURE A

INTERIM CHANGES TO CJCSI/JSM 5701.01 SERIES POLICY DOCUMENTS

1. Purpose. To provide interim changes to the CJCSI and JSM 5701.01 Series policy documents to assist senior level directed adaptive joint force development practices.

2. Key Points

a. The following are amendments to the CJCSI 5701.01 Series Document:

(1) Policy. Any CJCS policy, procedures, guidance, and informational materials approved by or for the Chairman of the Joint Chiefs of Staff, developed outside of the CJCSI “Joint Doctrine Development System”/CJCSM “Joint Doctrine Development Process” 5120 Series process, will be published in instructions, manuals, notices, and guides (hereafter referred to collectively as “directives”). Per references a and b, joint doctrine approved within the CJCSI/M 5120 Series process will be published as joint publications.” (page 1, para 4a)

(2) MATRIX OF CJCS, JS, AND J-DIRECTORATE DIRECTIVES.
(page A-1)

- TITLE - Joint Guide(JG)
- CONTENT - Detailed information, emphasis, and guidance on a specific topic
- LONGEVITY - JG review/revise at discretion of JDIR/CJCS Senior Advisor
- APPLICABILITY - JG specific targeted audience within the Joint Force staffed under the 5701 series for process, and using 5120 series criteria for content harmonization, to both internal/external audiences followed by subsequent community of doctrinal expertise/practice adjudication.
- SIGNATURE LEVEL - (JG signed at discretion of JDIR/CJCS Senior Advisor)

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b. The following are amendments to the JSM 5701.01 Series Document:

(1) Suspense for Development, Revision, and Cancellation Actions.
Regardless of means by which a need for action is identified, the following applies:

(a) A maximum of 60 days for required internal/external coordination followed by subsequent community of expertise/practice adjudication. (Joint Guides)

(b) A maximum of 90 days when internal coordination only is required. (JS Directives)

(c) A maximum of 180 days when external coordination is required. (CJCS Directives).” (page C-2, para 3c)

(2) QUICK REFERENCE MATRIX OF CJCS, JS, AND J-DIRECTORATE DIRECTIVES. (Enclosure A)

- TITLE - Joint Guide(JG)
- CONTENT - Detailed information, emphasis, and guidance on a specific topic
- LONGEVITY - JG review/revise at discretion of JDIR/CJCS Senior Advisor
- APPLICABILITY - JG specific targeted audience within the Joint Force staffed under the 5701 series for process, and using 5120 series criteria for content harmonization, to both internal/external audiences followed by subsequent community of doctrinal expertise/practice adjudication.
- SIGNATURE LEVEL - (JG signed at discretion of JDIR/CJCS Senior Advisor)

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APPENDIX A TO ENCLOSURE A

QUICK REFERENCE MATRIX OF CJCS, JS, J-DIRECTORATE DIRECTIVES, AND JOINT GUIDES

	TITLE	CONTENT	LONGEVITY	APPLICABILITY	SIGNATURE LEVEL
CJCS	CJCSI	CJCS policy that does not contain joint doctrine or concern employment of forces in joint operations	Upon 2 nd Anniversary of Document: Mandatory annual review begins; 5-year republishing	JS directorates and offices and/or the Services, defense agencies, combatant commands, Service and/or joint Service schools; may be informational to other agencies	Depends on subject matter and current practice; usually signed by the Director/Vice Director, Joint Staff; routine administrative matters are signed by the Secretary, Joint Staff; significant policy matters are recommended for the signature of the Chairman, Joint Chiefs of Staff
	CJCSM	Procedure; may supplement CJCSI or stand alone; usually contains specific models and examples. Does not contain joint doctrine or concern employment of forces in joint operations	Upon 2 nd Anniversary of Document: Mandatory annual review begins; 5-year republishing		
	CJCSN	CJCS policy, guidance, or information of a one-time or brief nature; may contain a specific effective period	Cancellation notice - 1 year; Regular notices: mandatory annual review after 2yrs; 5-year republishing		
	CJCSG	Detailed information, emphasis, and guidance from the Chairman on a specific topic	Upon 2 nd Anniversary of Document: Mandatory annual review begins; 5-year republishing	Specific, targeted audience	Chairman, Joint Chiefs of Staff
JS	JSI	JS policy; may implement or supplement DOD directives or establish and prescribe JS forms	Upon 2 nd Anniversary of Document: Mandatory annual review begins; 5-year republishing	Joint Staff; may be informational to other agencies	Policy is signed by the Director/Vice Director, Joint Staff; administrative matters are signed by the Secretary, Joint Staff
	JSM	Procedure; may supplement CJCSI or JSI, or may stand alone	Upon 2 nd Anniversary of Document: Mandatory annual review begins; 5-year republishing	Joint Staff	Secretary, Joint Staff
	JSN	Policy, guidance, or information of a one-time or brief nature; may contain a specific effective period	Cancellation notice - 1 year; – Regular notices; mandatory annual review after 2yrs; 5-year republishing	Joint Staff	Policy is signed by the Director/Vice Director, Joint Staff; administrative matters are signed by the Secretary, Joint Staff
J-#	J-#I	J-# policy	J-# discretion	Issuing directorate, except that J-3 determines to whom emergency action procedures apply	Appropriate directorate official in accordance with current practices
	J-#M	J-# procedure			
	J-#N	J-# policy, guidance, or information of a one-time or brief nature			
J-DIR	JOINT GUIDE (JG)	Detailed information, emphasis, and guidance on a specific topic	JG review/revise at discretion of JDIR/CJCS Senior Advisor	JG - specific targeted audience within the Joint Force staffed under the 5701 series for process, and using 5120 series criteria for content harmonization, to both internal /external audiences followed by subsequent community of doctrinal expertise/practice adjudication	JG – Signature level at discretion of JDIR/CJCS Senior Advisor
I: Instruction M: Manual N: Notice G: Guide JS: Joint Staff J-#: J Directorate JG: Joint Guide					

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Appendix A
Enclosure A

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