

GATEWAY

Senior Enlisted Leader Mentor Handbook



5-16 December 2022
Class 2023-1



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PURPOSE: The purpose of this handbook is to familiarize GATEWAY Senior Enlisted Leader (SEL) Mentors with course objectives in regard to their role in the resident Enlisted Joint Professional Military Education (EJPME) course, to outline SEL Mentor expectations, and to provide course details and logistics information. Any questions can be directed to the GATEWAY Course Manager (See POC Information).

BACKGROUND: GATEWAY supports the charge of the Chairman of the Joint Chiefs of Staff (CJCS), as outlined in CJSI 1805.01C, *Enlisted Professional Military Education Policy* (1 Nov 2021), to develop flexible, versatile, and adaptable joint warfighters – deliberately trained, educated, and empowered leaders. To achieve this objective, the Senior Enlisted Advisor to the CJCS (SEAC), in collaboration with the National Defense University (NDU), hosts the nominative GATEWAY course for Fellows in the grade of E-7 that are currently serving in or inbound to a Joint Interagency, Intergovernmental, Multinational (JIIM) assignment. This resident EJPME course aims to provide substantive learning to selected enlisted leaders earlier in the leadership development continuum to meet the demands of emerging and future operating environments. GATEWAY is intended to expand Fellows’ learning opportunities by embedding a joint context into existing Service education systems, thereby enhancing their ability to operate in joint environments. The resident GATEWAY course is designed to reinforce joint perspectives via acculturation, Subject Matter Expert/Highly Qualified Expert seminar briefings, Joint Directorate SITREPs, local Washington D.C. agency tours, and collaborative/experiential learning. The course focuses on six distinct Joint Learning Areas (JLAs): National Strategic Overview, National Military Capabilities and Organizations, Joint Forces Overview, Joint Force Leadership, Foundations of Joint Leadership, Regional Knowledge and Operational Culture (See CJSI 1805.01C for JLA breakdowns).

SEL MENTOR ROLE AND EXPECTATIONS: Critical to the Fellows’ comprehension of course material and their potential for applying learned methods to real-world tactical and operational situations is a cohort of *Senior Enlisted Leader Mentors*. These joint experts coach GATEWAY Fellows throughout the two-week course, reinforcing JLAs through facilitation of open dialog, sharing of personal experience, moderating panel discussions, directing and focusing small group breakout sessions, and guiding group case study assignments.

SEL Mentors are expected to:

- Engage with and coach Fellows throughout the course.
- Reinforce joint perspectives via tactical and operational leadership experience perspective.

- Impart knowledge, skills, abilities, perspectives, and values to develop SNCOs/CPOs who can think critically and creatively to employ joint leadership knowledge, skills, and abilities in support of national strategies and globally integrated military operations.
- Understand and impart on Fellows the Enlisted Desired Leader Attributes (EDLAs) as outlined in CJSI 1805.01C.

COURSE DETAILS AND LOGISTICS: The following information will aid SEL Mentors in planning and preparation for the GATEWAY course.

Course Dates: 05-16 Dec 2022

Class Hours: 0730-1630

Course Location: National Defense University
Ft. McNair – Lincoln Hall, 3rd Floor, Suite 3500.

- Field studies will be conducted during the course at various locations throughout the National Capital Region. Group transportation will be provided.
- Parking directions attached.
- The facility is a 5-10-minute walk from the Cambria Hotel (See Cambria Map for walking directions).

Funding: Unit Funded TDY

Lodging: Cambria Hotel Washington D.C. Capitol Riverfront
69 Q Street SW, Washington, D.C. 20024

- Contact course POC if lodging is required to secure reservations.
- Parking at the hotel is \$43.00/night. For free parking, you may utilize Ft. McNair (See Cambria Map for parking options).

Meals:

Breakfast

- Continental breakfast is available at NDU each morning (not including field study days) 0730-0800 (See Seminar Fee).
- Breakfast is available for purchase at the Cambria 0630-1000.

Lunch

- NDU: Seminar fee provides for catered lunch lunch delivered on campus.
- Field Studies: Cafeterias and restaurants available.
- NDU has a full breakroom with all amenities available for participants' use.

Dinner

- Not provided.
- Local restaurant listing attached.

Seminar Fee: Payment for seminar fee will be required in cash on the first day to cover. This fee provides for continental breakfast, lunch, snacks, and beverages throughout the course.

Official Biography: Email your official biography to the GATEWAY Course Manager NLT 7 November 2022.

CLASS SCHEDULE AND UNIFORM:

Day of Training	Location	Uniform
DOT 1	NDU	Class B/Equivalent
DOT 2	NDU	Class B/Equivalent
DOT 3	NDU	Class B/Equivalent
DOT 4	NDU	Class B/Equivalent
DOT 5	NDU	Class B/Equivalent
DOT 6	NDU	Class B/Equivalent
DOT 7	N/A	N/A
DOT 8	NDU	Class B/Equivalent
DOT 9	Pentagon	Class B/Equivalent
DOT 10	NDU	Class B/Equivalent
DOT 11	NDU	Class B/Equivalent
DOT 12	NDU/National Archives	Class B/Equivalent

REFERENCES:

CJCSI 1805.01C (2021). *Enlisted Professional Military Education Policy*. Joint Staff: Washington, D.C.

POINT OF CONTACT:

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